The Town of Hot Springs
Board of Alderman
Regular Meeting
Scheduled for July 2, 2018
Was canceled due to unforeseen circumstances.

The next Meeting is scheduled for August 6, 2018

Sidney Harrison
Mayor
Town of Hot Springs

Town of Hot Springs
Board of Alderman
Regular Meeting
August 6, 2018

Present:
Mayor Sidney Harrison
Alderman Jeanne Gentry
Alderman Vaughn Barnett
Alderman Jimmy Moore
Tax Collector Clara Ramsey
Town Attorney Ron Moore
Clerk Nancy Thomas

Mayor Harrison called the meeting to order at 7:00 and welcomed guests.
Mayor Harrison explained the cancellation of the July BOA Meeting.

Alderman Barnett made the motion to approve the minutes from the June BOA Meeting.
Alderman Moore seconded the motion.
All were in favor.

Agenda

Ike Lassiter asked the Board if the Library could use the tables and chairs from the community center for a BBQ and Dance fund raiser. He assured the Board he would keep track of each chair and table and they would all be returned. Mr. Lassiter said he has borrowed the chairs and tables before, and always returned them.
Alderman Moore said the Board just voted on a policy that states the town will no longer lend out the tables and chairs from the community center, as so many have not been returned. Alderman Moore added if the board makes an exception for the library, they will have to make exceptions for all other groups as well.
Alderman Barnett said he would trust the library, and if Mr. Lassiter marked all the chairs and tables he knew they would all be returned. Alderman Barnett said the Library was part of the town.
Alderman Moore said they could not just lend the tables and chairs to the library. If they let the library borrow them, they would have to let everyone borrow them, and that would defeat the purpose of the policy.
Alderman Gentry said the policy did state the tables and chairs were for Town events only, and agreed if they let the library use them, they would have to do the same for all other organizations.
Alderman Barnett said if the Board allowed the library to use the chairs and tables, they would be going against the policy.
Mayor Harrison said the policy did state the tables and chairs were for town events only. He thought Library part of town.
Mr. Lassiter said he has always borrowed the chairs and tables, and always returned them.
The Board told him the policy was just voted on in May, after losing many chairs and tables that haven't been returned.

Public Comment

Resident **Terry Baker** thanked the Board for the work done on Boys Home Road, and said it was a job well done.

Fire Chief Josh Norton told the Board the fire hydrants need to be ordered, as he will need the invoice to turn in to the State before they can approve the grant. He said the Town needs to install six hydrants in order to maintain the Department of Insurance DO1 rating. The Board agreed to work on that.

Gary and Karen Goss introduced themselves as the new owners of the Iron Horse Station and Inn. The Board welcomed them to Hot Springs.

Town Business

Tax Collector Clara Ramsey told the Board she has collected three of the four delinquent tax accounts she recently pursued. The fourth account holder was deceased. She added she would be removing 2007 from the billing soon, but will be researching new owners and addresses of any delinquent accounts. Ms. Ramsey said her collections for 2017 tax billing is at 97.38%.

Alderman Gentry made the motion to approve a pre-paid card for Police Chief David Shelton to use for gas if he has to made an unplanned trip to Marshall after the station was closed in Hot Springs.
Alderman Moore seconded the motion.

Julie Hochwender said the new Zoning / Planning Board met on July 9. She said there were no minutes or new business to share from the prior meeting. Ms. Hochwender said the new board will receive training for the next four meetings, conducted by Karen Kiehna. Ms. Kiehna is qualified as per NCAPA through UNC. Ms. Hochwender said the training is the only thing on the agenda at this time, and it was going well.

Alderman Barnett shared a list of requests from the Maintenance Department. They have asked for

1. An air conditioner for the shop
2. A Hand Truck Dolly
3. Chain Saw

Alderman Gentry said the old chain saw the Maintenance Department had dissapeared sometime in February.
Alderman Gentry said the items requested would cost around $1,000.00.

Alderman Moore made the motion to approve the purchase requests for the Maintenance Department.
Alderman Barnett seconded the motion.
All were in favor.

Alderman Moore said one of the new appointed Zoning / Planning Board members, Mr. Doug Evans, was unable to accept the appointment.

Alderman Moore made the motion to appoint Johnny Lawson as Zoning / Planning Board member.
Alderman Barnett seconded the motion.

Alderman Moore made the motion to allow the Town to provide Dental and Vision insurance coverage to Board members who wished to receive it. The expense being $68.90 per month collectively.
Alderman Gentry seconded the motion.
All were in favor.

Mayor Harrison said no progress has been made on the Forest Service property. He said the portion of the property to be sold ***will be** appraised as is, but the Town needs to take a day and clean the brush from the property.
Mayor Harrison also shared with the Board a letter from Mr. Wilkins Byrd who is interested in purchasing the property. Mayor Harrison said the Board would not act on the letter, he just wanted to share it to let Mr. Byrds wish to purchase the property be known.
Fire Chief Josh Norton said if there was a specific date when Maintenance would be working on the Forest Service property, he would contact some FD members and they could also help.
Mayor Harrison asked Alderman Barnett to set a date to do the job.
Alderman Barnett said he would.
Fire Chief Norton asked to be notified a few days in advance.

Mayor Harrison shared some paperwork, and discussed with the Board the possibility of accepting ownership of the French Broad River Bridge. He said other than destroy the Bridge, it could be utilized as a walking bridge with many possibilities for use. He added it was possible the Town could acquire some funds if they took on ownership. Mayor Harrison said this will not be acted on at this time, the paperwork was just to share some information at this time.

Mayor Harrison said due to the Labor Day Holiday, the next Town Meeting will be held on Tuesday, September 4. He asked the Clerk to notify the paper, and put a sign on the door at Town Hall, and a sign in the Post Office.

As there was no other business at this time,

Alderman Moore made the motion to adjourn.
Alderman Barnett seconded the motion.
All were in favor.

Approved Sept. 05, 2018

Sidney Harrison

Sidney Harrison, Mayor

Other

***bold lettering with asterisk indicates corrections requested in meeting of Sept. 4, 2018**

Town of Hot Springs
Board of Alderman
Regular Monthly Meeting
September 4, 2018

Present:
Mayor Sidney Harrison
Alderman Jeanne Gentry
Alderman Vaughn Barnett
Alderman Jimmy Moore
Attorney Ron Moore
Tax Collector Clara Ramsey
Clerk Nancy Thomas

Mayor Harrison called the meeting to order at 7:00 and welcomed guests.
Mayor Harrison asked if the Board had read the minutes, and asked that two things be corrected.
Page 3 – Forest Service property will be appraised / not has been appraised
Page 1 – Mayor Harrison stated the Town's policy was only to lend tables and chairs for a town sponsored event, but added he felt like the Library was part of the Town.

With these two exceptions:

Alderman Barnett made the motion to approve the minutes and financial statements.
Alderman Gentry seconded the motion.
All were in favor.

There were no requests to be on the agenda.

Fire Chief Josh Norton said he wanted to make the Town aware of the Fire Department being awarded a Federal grant. This grant will be used to purchase new turn out gear for all members of the FD. (26) He added their portion of expense was $3,342.00, which the FD would cover. Fire Chief Norton said they are pursuing other grants as well to enable them to purchase other needed equipment for the department. He added they have acquired new radios and hydrants with a grant, and the portion the Town paid for the hydrants will be given back to the Town.
Fire Chief Norton also said the department will be working on the Forest Service property next week.

Mayor Harrison said the Board would be discussing installing the new hydrants, along with showing the Town's maintenance department how to install them, very soon. The Board may need to go into executive session to decide if it they need to hire a plumber for installing hydrants and also meter(s) particularly at the meal site / learning center. Maintenance employee Greg Hicks suggested hiring a plumber as they can't locate the meter at the learning center / meal site.
Mayor Harrison said the Town is losing revenue at the meal site / learning center as they are only being charged base rate due to inaccessibility of the meter.
Alderman Gentry asked the Clerk to call the County to see if they want two separate meters at the site, or if one would suffice.
Alderman Moore said he thought the meter at the site was located inside or under the building.

Mayor Harrison said the portion of the Forest Service property the Town will be selling has been assessed. He said the property will be turned over to the Realtor, but he wants to make sure the Town

has the right to turn down any bids that are too low.

Mayor Harrison said a discussion will soon take place regarding the possibility of obtaining possession of the river bridge. He said the bridge at Lake Lure was run by a citizen committee, which may be an option to discuss. Mayor Harrison will be meeting with the Mayor of Lake Lure to talk about it.

Alderman Gentry said the bridge at Lake Lure was over a creek, and smaller than the river bridge. She suggested Mayor Harrison take pictures of the bridge at Lake Lure when he meets with the Mayor there.
Alderman Moore said he was against the Town taking possession of the Bridge due to the expense and liability.
The subject will be re-addressed at a later date.

Mayor Harrison said the Maintenance Department made a good start replacing broken water meters. Last week alone they replaced nine meters.

Mayor Harrison said Chamber of Commerce Ads will be featured on WLOS for the next four weeks promoting Madison County, beginning Wednesday September 5.

The Board and Fire Chief Norton discussed which fire hydrants should be replaced first, and agreed on the hydrants on Walnut Street, Silvermine, and the Forest Service property. The Board asked the Clerk if she would call the two parties interested in installing and training the maintenance department to install them, and see if they can all meet at Town Hall Friday Sept., 7, and begin the project as soon as possible.
Fire Chief Norton said he would have a list of the twelve hydrants that need to be replaced.

Alderman Moore said something had to be done about a residence on Ranger Road. He said there was no room for an emergency vehicle to pass in front of the Allison residence, due to cars being parked in the road. He said the prior residents parked on the property out of the road, but it looked like the property now had so much trash around it there wasn't room for a car. The Board asked the Clerk if she would write a letter to the Allison residence and see if they can resolve the issue for public safety.
Alderman Gentry said she saw someone cleaning around the residence, and that was hopeful.
Mayor Harrison asked if the Board would make a motion to ask Police Chief Shelton to go talk to he residents as well.

Alderman Moore made the motion to ask Police Chief Shelton to talk to the residents at the trailer on Ranger Road about the cars blocking traffic.
Alderman Barnett seconded the motion.
All were in favor.

As there was no other business, Alderman Moore made the motion to adjourn.
Alderman Barnett seconded the motion. All approved.

Approved 10/1/2018
Sidney Harrison Mayor 10/4/18 Other

Town of Hot Springs
Board of Alderman
Regular Monthly Meeting
October 1, 2018

Present:
Mayor Sidney Harrison
Alderman Jeanne Gentry
Alderman Vaughn Barnett
Alderman Jimmy Moore
Clerk Nancy Thomas
Tax Collector Clara Ramsey
Town Attorney Ron Moore

Mayor Harrison called the meeting to order at 7:00 and welcomed guests.

Alderman Barnett made the motion to approve the minutes and financial statements.
Alderman Gentry seconded the motion.
All were in favor.

Agenda

Karen Kiehna gave an update on the infrastructure grant meeting of September 24 and highlighted the minutes. (attach minutes)
She described the project and asked the Board to approve the application.

Alderman Gentry made the motion to approve the grant application for the Water / Sewer infrastructure of the Town of Hot Springs.
Alderman Barnett seconded the motion.
All were in favor.

Ms. Kiehna then explained the CDBG Block program and read three resolutions pertaining to the grant applications to be approved and signed.
Mayor Harrison said the procedure begins with the smaller grants to fund the mapping and other steps needed to ensure Hot Springs is eligible to pursue the big grants that will be used to fix the water and sewer lines. He said the Board must make a motion to approve the Mayors authority to sign the resolutions enabling the applications to go forward.

Alderman Barnett made the motion to approve the resolutions to move forward with resolutions regarding water line grants.
Alderman Moore seconded the motion.
All were in favor.

Alderman Barnett made the motion to approve pursuing the grant for waste water and map study.
Alderman Moore seconded the motion.
All were in favor.

Mayor Harrison said these applications must be submitted by November 1.

Public Comment

Julie Hochwender gave the Board a contract to look over for the building on Andrews Street. They accepted her contract and said they and Attorney Moore will look it over and discuss it at the next meeting.

Mayor Harrison asked the Board if they wished to go into executive session.

Alderman Moore made the motion to go into executive session.
Alderman Barnett seconded the motion.
All were in favor.

7:28

Alderman Barnett made the motion to return to regular session.
Alderman Gentry seconded the motion.
All were in favor.

8:12

Mayor Harrison said the Board discussed selling the house on the Forest Service property. He said the property has been turned over to Cindy DuBose. Sale of the house portion will take place soon. Ms. Dubose will advertise it as "Coming Soon" in the next two weeks. It will be sold as is, but terms state there will be water and electricity. Mayor Harrison asked the Board of the listing terms.

Alderman Gentry made the motion to approve the listing terms for the house portion of the Forest Service property.
Alderman Barnett seconded the motion.
All were in favor.

Mayor Harrison said the "Coming Soon" ad will be in the realtor magazine, and he hopes many people will be interested.

Alderman Gentry asked Police Chief Shelton about a vehicle in the Town's parking area on Lance Avenue.
Chief Shelton said the vehicle came from FEMA, and as they were government owned, they had to be inventoried somewhere. He added the people that were involved in giving the trucks to the Police Department were deceased now. Alderman Gentry said some people have asked her about purchasing the trucks. Chief Shelton said he has been asked about them also.
It was agreed the Clerk would look for deeds to the trucks. They have been sitting there for years, and perhaps if they can be sold, the Town could make a profit, and someone could get the trucks.

Alderman Gentry said resident Johnny Lawson had been appointed to the zoning board but decided he didn't want to be on the Board.
She stated Lisa Hicks has shown an interest in being on the zoning board and discussed removing Johnny Lawson and adding Lisa Hicks.

Alderman Gentry made the motion to nominate Lisa Hicks to replace Johnny Lawson on the zoning board.
Alderman Moore seconded the motion.
All were in favor.

Alderman Moore said Police Chief Shelton needed rain gear for himself and Office Jeffrey Elkins. Chief Shelton said it was required at the scene of an accident, and the gear must meet OSHA standards. Alderman Gentry asked what the cost would be. The gear would cost around $200.00.

Alderman Moore made the motion to approve the purchase of three rain gear suits for the Police Department.
Alderman Barnett seconded the motion.
All were in favor.

Mayor Harrison said the Board needed to discuss two more issues in executive session. One being the Andrews property with Julie Hochwender, and a personnel issue.

Alderman Gentry made the motion to return to Executive Session.
Alderman Moore seconded the motion.
All were in favor.

8:21

Alderman Moore made the motion to return to regular session.
Alderman Barnett seconded the motion.
All were in favor.

9:04

Mayor Harrison said the Board and Attorney Moore modified the Jailhouse Java lease for Ms. Hochwender.

Alderman Gentry made the motion to accept the lease as negotiated After approval by Attorney Moore, and re-drafted, be ready to sign at the next meeting.
Alderman Moore seconded the motion.
All were in favor.

Alderman Gentry said the Board discussed personnel and pay increases while in executive session.

Alderman Gentry made the motion to approve increase in pay as discussed in executive session.
Alderman Moore seconded the motion.
All were in favor.

Mayor Harrison said on a final note, the Ellerson House which is located on Gahagan Drive, has been added to the Historic Register.

As there was no other business at this time,

Alderman Gentry made the motion to adjourn.
Alderman Barnett seconded the motion.
All were in favor.

Approved iv Date 11/05/2018

Sidney Harrison, Mayor

Other